



Exchange Program Fact Sheet

As of 5 Mar., 2021

Contact Information	
Website	http://www.keiho-u.ac.jp/
Address	Center for International Education and Exchange (CIEE) Osaka University of Economics and Law (OUEL) 6-10, Gakuonji, Yao-shi, Osaka, 581-8511, Japan Tel: +81-(0)72-941-5597 Fax: +81-(0)72-941-1610 <kokusai@keiho-u.ac.jp>
Hours of Operation	9:00am-5:00pm (Monday-Friday) Closed on Saturdays, Sundays and National public holidays.
Contacts	Ms Dayoung PARK Mr Tetsuya DOKO Ms Ayako HASHIMOTO Mail to: kokusai@keiho-u.ac.jp
Application Information	
Length of Study	*One Semester or One Academic Year (Start: Spring or Fall) [Spring Semester 2021] <input type="radio"/> One Semester (March 2021 - August 2021) <input type="radio"/> One Academic year (March 2021 - February 2022) [Fall Semester 2021] <input type="radio"/> One Semester (September 2021 - February 2022) <input type="radio"/> One Academic year (September 2021 - August 2022)
Language of Instruction	Japanese and English
Application Procedure	Step 1: Obtain a nomination form filled in by a coordinator at home university) Step 2: Apply online and email data files (PDF/Word/Excel) of the required documents below 1) Nomination Form 2) Resume 3) A certificate of student status 4) Transcript 5) Copy of passport identification page 6) Proof of Japanese language proficiency 7) Letter of Recommendation (academic advisor or teaching support) 8) Application for Certificate of Eligibility (*COE: VISA documents) 9) Copy of passport sized photo Step 3: Send three passport sized(30mm-40mm) color photos taken in the last 3months by post
Nomination & Application Deadlines	Application Period <input type="radio"/> Spring Semester 2021 : November 11th - December 11th, 2020 <input type="radio"/> Fall Semester 2020: March 15th - April 9th, 2021 Nomination by home university and online application by a candidate student must be completed during the application period. The photos must arrive at the CIEE office by the application deadline.
How to apply	Application process is taken place all online. Check out the OUEL web site --> http://www.keiho-u.ac.jp/campuslife/sheet/overseas_ukeire.html

Academic Information					
Spring Semester 2021 (Academic Calendar)					
Designated Arrival Date (Free airport pickup)	One Academic year	One Semester	Fifth week of March, 2021		
Orientation/Registration			1 April, 2021		
Semester Starts			7 April, 2021		
End of the semester			27 July, 2021		
Final Exam period			28 July ~ 7 August, 2021		
Summer Break			4 August ~ 23 September, 2021		
Classes Resume			27 September, 2021		
Winter Break			25 December 2021 ~ 7 January, 2022		
Classes Resume			11 January, 2022		
End of academic year			1 February, 2022		
Final Exam period			2 February ~ 12 February, 2022		
Fall Semester 2021 (Academic Calendar)					
Designated Arrival Date (Free airport pickup)		One Academic year	One Semester	Fourth week of September, 2021	
Orientation/Registration	22 September, 2021				
Semester Starts	27 September, 2021				
Winter Break	25 December 2021 ~ 7 January, 2022				
Classes Resume	11 January, 2022				
End of academic year	1 February, 2022				
Final Exam period	2 February ~ 12 February, 2022				
Spring Break			13 February ~ First week of April, 2022		
Classes Resume			Second week of April, 2022		
End of the semester			Fifth week of July, 2022		
Final Exam period			Fifth week of July ~ Second week of August, 2022		
*Note: Classes may be held on some Japanese national holidays. All schedules are subject to change without further notice.					
Course Load			Exchange students are expected to register for a minimum of 14 OUEL credits and no more than 26 OUEL credits per semester during their exchange period at OUEL. Students are also advised to check with their home university regarding the requirements on course load while studying abroad.		
Academic Transcript	An original academic transcript will be mailed to the home university within 2 months after the exchange study period ends.				
Student withdrawal policy	Students should inform their home university and the home university coordinator informs student's withdrawal to OUEL.				

Visa							
Student Visa	All exchange students must apply for a student visa at your local Japanese consulate/embassy, using the CoE(Visa documents) and a letter of admission. Every student should contact the consulate/embassy directly to find out what other documents might be necessary. (It is not possible to arrive in Japan on a tourist visa and then change to a student visa.)						
Mandatory Insurance							
National Health Insurance (mandatory)	<p>All exchange students have to purchase Japanese National Health Insurance after you arrive in Japan. With the Japanese National Health Insurance, students only have to pay 30% of the medical costs when they go to see doctors. However, the insurance does not fully cover fees for the treatment of injuries that arise from accidents and damages which you may cause to someone else's property or another person. Unanticipated situations such as accidents or illnesses may result in an overwhelming financial burden. The students must be with NHI for all months of their stay in Japan. The payment occurs monthly.</p> <p>*Also, we strongly recommend exchange students to make arrangements with a study abroad insurance or a travel insurance in their home country that covers emergencies other than medical costs overseas throughout their exchange period.</p>						
Accident Insurance (mandatory)	<p>All exchange students are required to have an accident insurance valid for the entire exchange period. The Insurance should be bought by exchange students at OUEL on Orientation Day. The cost is 2,500JPY per semester and students pay by cash on that day.</p> <p>All students must buy it regardless whether they have their own insurance in home country or not.</p> <p>*Note: Insurance fee is subject to change without further notice.</p>						
Accommodation							
OUEL guarantees accommodation to incoming exchange students							
Location	<p>off-campus (free school buses available between Yao Campus and Hanaoka Campus)</p> <table border="1"> <tr> <td>Real Estate Agent</td> <td>Ange</td> <td>TEL: +81-72-968-9360</td> </tr> <tr> <td>Dorm (Ange Corporasu I or II)</td> <td colspan="2">4-41, Sakuragaoka, Yao-shi, Osaka, Japan</td> </tr> </table>	Real Estate Agent	Ange	TEL: +81-72-968-9360	Dorm (Ange Corporasu I or II)	4-41, Sakuragaoka, Yao-shi, Osaka, Japan	
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Dorm (Ange Corporasu I or II)	4-41, Sakuragaoka, Yao-shi, Osaka, Japan						
Room Type	Shared room with a personal space (Tenants in each room: 2-3 people)						
Fee (Excludes meals)	<p>●One Semester:(6 month) <u>168,000JPY</u></p> <p>●One Academic year (1 year) <u>336,000JPY</u></p> <p>*Note: Accommodation fee is 28,000JPY per month, excluding the utility fees.</p> <p>※The early arrival / late departure rate is 1,000JPY per night.</p> <p>※Accommodation fee shall always be exempted in case the equivalent accommodation condition will be arranged for our students in exchange on a reciprocal basis.</p> <p>※The utility fees such as electricity, gas, water and internet service will be splitted by the number of tenants.</p> <p>※All fees and charges are subject to change without further notice.</p>						
Payment Procedure	Students are required to pay accommodation fees upfront to the real estate agent before each semester starts.						
Scholarship							
<p>※Students will be informed if they will receive the OUEL scholarship approximately a month before arriving in Japan.</p> <p>※Further information will be given after student selection.</p> <p>※Please be informed that scholarships are not guaranteed for all the exchange students. Students should budget for additional costs such as mandatory health insurance, books and supplies, accommodation, meals, local transportation, and personal expenses without the coverage of the scholarship.</p>							